



TOWERS PRODUCTIONS

Internship Reference Form

To the reference: Your thoughtful assessment of this applicant's qualifications will be helpful in guiding us to select applicants best suited for this experience. Thank you.

Applicant's Name

Position

1. How long have you known this applicant? _____ In what capacity?

2. Describe the applicant's greatest strengths/skills.

3. Describe the applicant's greatest weaknesses.

4. Do you feel the applicant is capable of carrying out semi-independent projects?

5. Please mark the applicant's best 3 characteristics.

- | | |
|------------------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Following through on projects | <input type="checkbox"/> Maturity and social skills |
| <input type="checkbox"/> Effective use of time and opportunities | <input type="checkbox"/> Writing skills |
| <input type="checkbox"/> Ability to live/work with others | <input type="checkbox"/> Analytical skills |
| <input type="checkbox"/> Initiative and responsibility | <input type="checkbox"/> Attitude and enthusiasm |
| <input type="checkbox"/> Following instructions carefully | <input type="checkbox"/> Organizational skills |
| <input type="checkbox"/> Learning new information and skills | <input type="checkbox"/> Verbal skills |

6. Do you foresee any problems the applicant may have in our internship program?

7. Are you aware of the applicant working on any independent projects? If so, please describe.

8. Is there anything you would like to add?

Reference Signature Date

Reference Name (please type or print) Position

Address City State Zip-code

E-mail Address Phone #