



# TOWERS PRODUCTIONS

## Internship Application

Internships are available during all school terms Spring, Summer or Fall to college students with related majors and some relevant experience. These opportunities are unpaid and require enrollment in a course for academic credit toward a degree.

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*Required information for internship consideration:*

- Completed Internship Application
- Resume and Cover Letter
- Academic Credit Requirements and Enrollment Verification
- Three Reference Forms

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*Deadlines to apply (please check box for term applying for):*

- November 1 : Winter Term : January - May
- March 1 : Summer Term : May - August
- July 1 : Fall Term : August/September – December

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### Personal Information

Name

Date

Email

Permanent Address

City, State, Zip

Phone

Web Address

Local Address

City, State, Zip

Phone

Alt. Phone

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### Area of Interest:

- Production
- Development
- Other \_\_\_\_\_
- Post-Production
- Graphics

How did you hear about us? \_\_\_\_\_

549 W. Randolph • Suite 300 • Chicago, IL • 60661

(312) 993 - 1550 • fax (312) 993 -1533

www.towersproductions.com

[employment@towersproductions.com](mailto:employment@towersproductions.com)

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## Hours of Availability (from – to)

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\_\_\_\_\_ Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday

*Please be advised, due to the nature of the industry, night and weekend hours maybe expected of you.*

Anticipated Start Date \_\_\_\_\_ End Date \_\_\_\_\_

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## Education

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College/University Attending

GPA

Address

Phone

Major/Minor

Expected Graduation Date

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College/University (former)

GPA

Address

Phone

Major/Minor

Graduation Date

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## Technical and Special Skills

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Summarize any special skills or qualifications that you have or other experiences that are applicable to the internship you are applying for.

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## Foreign Language Skills

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Indicate your foreign language skills below:

Language	Check all that apply	Speak <input type="checkbox"/>	Read <input type="checkbox"/>	Write <input type="checkbox"/>
Language	Check all that apply	Speak <input type="checkbox"/>	Read <input type="checkbox"/>	Write <input type="checkbox"/>
Language	Check all that apply	Speak <input type="checkbox"/>	Read <input type="checkbox"/>	Write <input type="checkbox"/>

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**Reference Forms**

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Name

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Company

Phone

---

Name

---

Company

Phone

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Name

---

Company

Phone

---

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**Employment and Internship History**

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Employer

Position

---

Supervisor

Dates of Employment

From:

To:

---

Title

Phone

---

Description of Duties

---

Employer

Position

---

Supervisor

Dates of Employment

From:

To:

---

Title

Phone

---

Description of Duties

---

Employer

Position

---

Supervisor

Dates of Employment

From:

To:

---

Title

Phone

---

Description of Duties

---

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## Personal Data

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**Have you been convicted of a felony in the last 7 years? If yes, please explain.** (A conviction will not necessarily bar you from consideration.) Yes  No

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# TOWERS PRODUCTIONS

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Name

Date

---

Email

---

Permanent Address

---

City, State, Zip

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## Receipt of Acknowledgment

I certify that all of my answers given here are true and complete to the best of my knowledge and that supplying false information herein shall result in immediate disqualification for consideration for this internship or termination from this internship, regardless of when such false information is discovered.

I authorize investigation of all statements contained in this application for internship as may be necessary in arriving at a decision; and I hereby agree to indemnify and hold harmless every current or prior employer in defending against any charge, complaint, or suit filed with any Federal, State or local agency, or in any court of the State of Federal government for providing an accurate, factual history information. I understand that neither this document nor any offer of an internship constitutes a contract, unless a specific document, to that effect is executed by Towers Productions in writing.

Additionally, my signature will release to Towers Productions, Inc. to confirm the data (reference, background, and employment) included herein.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_